

**Purpose of this form** – this form is used when the tenant/s are giving notice to the lessor that they wish to vacate the premises.

**Form completed by** – the tenant/s and given to the lessor/agent. It may only be given in accordance with the Act.

**A Notice of Intention to Leave** for unremedied breach may only be given when the 7 day remedy period has elapsed.

**If you receive this form as a lessor or agent** it means that the tenants are giving you notice that they wish to vacate the premises. This may be for a number of grounds (reasons).

**If you dispute the grounds (reasons) on which this notice was given** you may first attempt to resolve it by contacting the party who gave the notice. If that fails you can access the RTA's Dispute Resolution Service by lodging a *Dispute Resolution Request* (Form 16) with the RTA.

**Further assistance** – please read the Information Statement you received at the start of the tenancy or visit the RTA website [www.rta.qld.gov.au](http://www.rta.qld.gov.au).

**Please print**

**1 Name of tenant/s serving this notice**

1.
2.
3.

**2 Name of lessor/agent to whom notice is being given**

**3 Address of the rental premises**

Postcode

**4 Is this notice being served with or without grounds (reasons)?**

With grounds  ► Go to 5

Without grounds  ► Go to 6

**5 What are the grounds (reasons) for giving this notice?**

**6 Tenant/s forwarding address**

1.
Postcode
2.
Postcode
3.
Postcode

**7 Date of this notice**

/ /

**8 I/We intend to give up vacant possession at midnight on:**

/ /

(There are minimum notice periods which must be given)

**9 Tenant 1 – signature**

**Tenant 2 – signature**

**Tenant 3 – signature**